



Minutes of February 6, 2015
9:00 AM
CAMPO Offices
421 Fayetteville Street, Suite 100
Raleigh, NC 27601

Name (In Attendance)	Organization	Name (In Attendance)	Organization
Greg Venable	High Point MPO	Peggy Holland	Jacksonville MPO
Tyler Meyer	Greensboro MPO	Hank Graham	Gaston MPO
Paul Black	FBRMPO	Wendy Miller	WSMPO
Alpesh Patel	NCDOT Programming	Debbie Collins	NCDOT PTD
Candace Leonard	CRTPO	Maurizia Chapman	NAMPO
Mark Hoeweler	Grand Strand Transportation Study	Mike Kozlosky	WMPO
Mike Rutan	FAMPO	Loretta Barren	FHWA
Dan Thomas	NCDOT TPB	George Hoops	FHWA
John Marshall	GHMPO	Patrick Norman	NCDOT TPB
Kenneth Withrow	CAMPO	Bob League	Rocky Mount MPO
Shelby Powell	CAMPO	Danna Widmar	CAMPO
Jennifer Collins	Goldsboro MPO		
Name (Attendance via Phone)	Organization	Name (Attendance via Phone)	Organization
Phil Conrad	Cabarrus-Rowan MPO	Mike Nunn	Burlington-Graham MPO
Julie White	NC Metro Mayors Coalition		

- 1. Open Meeting/Welcome/Introductions** - Paul Black determined there was a quorum and opened the meeting by welcoming all present in person and via phone. He asked that introductions be made.
- 2. Minutes** - John Marshall presented the minutes sent out prior to the meeting and asked if there were any changes; there was one correction by Hank Graham. Wendy Miller made the motion to approve the minutes with the correction, Mike Kozlosky seconded, and all voted to approve.
- 3. Statewide Model Update**

Dan Thomas gave an update on the Statewide Model: 2nd Generation Model

Improvements:

1. More detailed highway network
2. More accurate trip estimates by county
3. Inclusion of time of day analysis
4. Freight diversion component
5. Enhanced short distance trucks and commercial vehicles

6. Inclusion of NC specific value of time
7. Improved highway assignment at corridor level
8. Maintain consistency with MPO employment and population data & forecasts
 - Dan mentioned that if anyone who was going to purchase data from InfoUSA check with the modeling group first since the state had already purchased the data.
 - Mike Kozlosky asked if there would be training to help MPO staff understand and use individual models and Dan said yes there can be training provided.
 - Dan said Caliper could be brought to NC to help with training.
 - Loretta asked if the SPOT supplied lists for the model included toll roads. Dan said no.

4. FHWA Update

Loretta Barren gave an update on FHWA items and introduced George Hoops who also works with FHWA.

- MPOs will have to fiscally constrain the STIP - NCDOT will provide the 10 year totals from cash model.
- UPWP's due by the end of March. They will have to be accompanied by MPO self-certifications.
- USDOT is in the rule making process for MAP-21; just put out the pavement and bridges performance measures - due April 6th; expect something on asset management as well as system performance (reliability and congestion): within the next several months. The planning rule is set to be finalized October 1.
- FHWA wants us to include performance measures in the UPWP.
- FHWA will be sharing more information on performance measures with us.
- New prospectus has issue with FTA codes not being accepted yet.
- FHWA has lots of bicycle & pedestrian initiatives going on.
- FHWA requires that all federally funded projects have a start date and an end date. Will not be inclined to extend these dates - FHWA will have to approve them.
- This became effective December 2014: every authorization thereafter will be affected.
- Planning studies will have to have end dates too.

5. STIP Update

Alpesh Patel gave an update on STIP process / public information sessions.

- Draft STIP meetings are coming up. These sessions will provide background information about how the STIP was developed. They will also solicit input on how it can be made better in the future.
- Trying to reach out to the same groups as they reached out to in the 2040 State Transportation Plan.
- Using social media - MindMixer - to get input.
- Input will be summarized and presented to the BOT in May - STIP approval in June.
- Not intended to be negotiation meetings - those issues need to be addressed through one on one meetings.

6. TPB Update

Patrick Norman gave an update on TPB issues. Susan can't be here but sends her regards.

- TPB is working on a comprehensive freight plan. First committee meeting will be in March. Committee will probably meet every six weeks with a phone in option. Paul will serve as the MPO representative.
- TPB and PTD are trying to coordinate on the UPWP process. In the future they will try to get out funding notifications in October.
- In the future they would like a UPWP approval in February. This will help PTD get the state funding arranged and also with the FTA review. The BOT would then approve the state funding in March. This should begin next year.
- Patrick encourages people to let him know if he needs anything.

Debbie Collins gave an update of PTD issues.

- P4 is under development. Lauren is representing all modes.
- STI only covers expansion vehicles facilities, fixed guideways.
- Peer exchange was very helpful. So was the Cambridge Systematics study. They are reassessing their criteria - they are using a committee.
- Revised criteria recommendations will be made to the P4.0 workgroup on March 2
- Created a threshold of \$40,000.
- Added fixed guideway vehicle to expansions.
- PTD has also conducted an "economic benefits of transit" report.
- Calculated the benefits of each system.
- PTD is kicking off a Funding Study. Purpose is to review funding and how it's allocated. Work will include a five year budget for the state and most transit system. The legislative staff has been involved in helping them think through this.
- Implication is that they are trying to shift more costs off to locals especially with the rural areas that may be paying very little to nothing.

7. Organizational Status and Finances

Wendy Miller gave an update on finances and treasures report.

- We are spending almost \$100 per month on web services.
- Have about a \$20,000 balance.
- Wendy needs authorization to sign letter for CPA. Motion from Paul with a second from Peggy. Vote passed unanimously.
- Discussion of web system to collect registrations. Hank wanted to leave open and Wendy suggests to close it. Paul plans to get Alex to look into the service and cost since he has also taken over web edits.

Paul Black gave a President's update and held elections.

- Paul noted the challenges and time requirements of the presidency and asked for any volunteers for the nomination.
- The group talked about and concluded that continuity is a good idea and Tyler nominated the current slate of officers for one more year with a second from Mark. Vote was unanimous.
- Group talked about amending the bylaws for two year terms in future years.
- Conference business meeting - Paul recommended that we meet the afternoon before the conference rather than the morning of for the purpose of having a four our meeting rather than a two hour meeting. We would meet at the CAMPO offices. the group decided to proceed with that - so we need to reserve an extra night on the front end of the conference
- Mike Kozlosky asked to speak about STI.
 - He said the power and authority of the MPOs were diluted by the STI legislation.
 - He questions if the STI legislation was against federal law
 - Does not have the flexibility to move projects around anymore. they used to
 - The Highway Divisions submitted some projects they hadn't seen.
 - MPOs would like a voice at the statewide level.
 - Mike wanted Mark to explain how South Carolina handles prioritization for their STIP.

(Continued discussion after Julie White's Presentation)

- Consultation with MPOs should be required.
- Paul does not think that the divisions should have points; they should go through the MPO boards.
- Division Engineer positions now serve at the pleasure of the governor - Wendy says that this is also a negative factor
- Peggy - some of this could be solved through the STI process: if things aren't in the plan there could be a stop provision. Someone else mentions that there could be a provision that you could state intent to amend MTP that could allow them to move forward.
- NCDOT has an end run around our process the way things are.
- NCDOT approving local input process rubbed people the wrong way.
- Divisions submitting projects not in the LRTP an issue for some.

8. Legislative Update

Julie White called in to give a legislative update.

- There is a recognition in the general assembly of the need to fix long term funding challenges. There is a crisis due to falling gas prices.
- NC Chamber has formed a coalition for a prosperous future. They had a press conference this week and had ads on tv.
- NC GO has also discussed funding options.

- Governor talking about a 1.2 billion bond. He is talking about using it fund additional projects on the STI list. There would probably be a bond referendum for popular vote.
- Discussions in the General Assembly that rural membership wants to change STI.
- Julie thinks the house will be more focused on that.
- Paul asked if she knew what might change in the legislation – Julie said she does not.
- Mike requested a list of chamber coalition membership.

9. Ethics Update

Sue Lundberg and Dorothy Strickland gave a presentation on the State Ethics Act.

- In 2014, the General Assembly enacted legislation (Section 12 of S.L. 2014-58(H1025)) that amended G.S. 138A-25.
- Establishing civil fines and criminal penalties for TAC members of MPOs and RPOs and their alternates or designees who fail to timely file both a complete Statement of Economic Interest (SEI) and a complete Real Estate Disclosure Form (RED) with the State Ethics Commission.
 - Civil - \$250 civil penalty shall be imposed for late, incomplete, or non-filing of the SEI and RED (except in extenuating circumstance as determined by the Ethics Commission).
 - Criminal - Class 1 misdemeanor for failure to file a complete SEI and RED within 60 days of notice of failure and the Commission shall report such failure to the Director of the State Bureau of Investigation for investigation and referral to the District Attorney for possible prosecution (unless Commission determines extenuating circumstances exist).
 - Criminal penalties for knowingly concealing information or providing false information on the SEI and RED.
- Important liaison for communication with the MPO/RPO members.
- 19 MPOs and 19 RPOs with over 550 TAC members.
- Community and community service connection – know each other.
- Became Critically Important with the Enhanced SEI Civil Fines and Criminal Penalties and the New RED Civil Fines and Criminal Penalties.
- Contact and liaison for two-way sharing of information.
- Reminding, encouraging and assisting TAC members of and with filing requirements and deadlines.

Norma Houston gave a presentation on Ethics Requirements MPO/RPO TAC Members.

- **Conflict of Interest Laws**
 - Key Points:
 - Prohibit benefiting personally from public position
 - Ensure decision-making free from personal favoritism and undue influence
 - Focus on conduct of individuals, not the body, group, or unit
- **TAC Conflict of Interest Prohibition**
 - Generally, a TAC member cannot:
 - Participate in any TAC action where the member, the member's extended family, or a business with which the member is associated.
 - Will receive a financial benefit.

- **Disclosure Requirements**
 - Disclosure must be:
 - In writing
 - Submitted to the TAC Secretary
 - Prior to or at beginning of meeting
 - Attached to meeting minutes
 - Are public records
- **Penalties**
 - Participating in TAC business where there is a conflict of interest punishable as a Class 1 misdemeanor.
 - State Ethics Commission must report written allegations of any ethics violations to Attorney General for investigation and referral to District Attorney for prosecution.

10. Conference Update

Shelby Powell gave an update on 2015 NCAMPO Conference.

- Segway tour is scheduled and spots will go fast – register early.
- Working on reception at Science Museum on Wednesday night.
- Kara Louise has all the information for sponsors and vendors.
- Alex is updating the website. Registration should be open in the next week at \$175 and \$200 after April 1st.
- Still working on sessions that were proposed.
- Charlotte contacts working on contacting Secretary Fox to try and get him to speak.
- Lauren Blackburn getting head of Chronic Disease Section of DHHS to be lunch speaker.
- Scheduled regular Friday morning policy updates.

Respectfully Submitted,

John Marshall, Secretary